



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

**TO : Prospective Service Provider**  
**FROM : SCM /STORES**  
**DATE : 05 /09/2018**  
**ENQUIRIES : STORES**  
**TELEPHONE : 015 780 6479/6362/61**  
**REF : 134012**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa not later than 14/09/2018 at 12H00. Attention: Procurement

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
40	Laptop Bags Targus Back Pack		
30	USB Mouse		

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive and/or underquoted*
- *A firm delivery period must be indicated.*
- **Original Tax Clearance Certificate**
- **Registered with CIPRO (CK 1 or 2 document)**
- **BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.**
- **Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.**
- **Registered on the Centralised Suppliers Database ( CSD Report)**
- **Goods to be delivered within 30 days of purchase order**